



CSIR MADRAS COMPLEX

NOTICE INVITING TENDERS

1. Tenders are hereby invited for “**Upgradation of Calibration lab to meet NABL requirement at CSIO building (Composite work both Civil & Electrical) in CSIR campus**” from the contractors of appropriate class of CPWD, Railways, MES, Post & Telegraph Departments and of from those who have carried out similar works for CSIR and Semi-govt. Organisations amounting to **Rs. 6.36 lakh (Rupees Six lakhs Thirty Six Thousand only)** and above. The tenderers are required to produce proof fulfilling these conditions along with PAN for Income Tax purpose.
2. Estimated cost is **Rs Rs. 6.36 lakh (Rupees Six lakhs Thirty Six Thousand only)**(i.e. **Rs.3,42,000/- for Civil works and Rs.2,94,000/- for Electrical works**).
3. Time for carrying out the work will be **2 Months** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
4. Complete contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of **Administrative Officer**, CSIR Madras Complex, Taramani, Chennai-600 113.
5. Tenders should be on the specified form (Non-transferable) which is enclosed herewith.
6. Tenders should be submitted in sealed cover subscribed with the name of the work, date and time of opening written both on the inner and outer envelopes. They will be received up to **3.00 pm** on **30.10.2017** and **will be opened at 3.30pm on the same day** in the Committee room, CSIR Madras Complex, Taramani, Chennai-600 113. Tenders should be dropped in the tender box before the closing date and time indicated. In case these are sent by post these should be by Regd.Post Speed Post addressed to the **Administrative Officer, CSIR Madras Complex, Taramani, Chennai-600 113**. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.
7. The Earnest Money amounting to **Rs. 12800/- (Rupees Twelve Thousand Eight hundred only)** as Demand Draft of a scheduled bank and drawn in favour of “**CSIO**” should accompany the tender. Tenders received without earnest money will be invalid.
8. GST@2 % will be deducted from the bills and the same will be remitted to the concerned authorities.
9. Labour Welfare Case @ 1 % of bill Value will be recovered from the bills and submitted to authorities by the department.
10. The tenderers should submit copies of PAN and GST registration along with the request for issue of tender documents.
11. The rates quoted shall be inclusive of all taxes and taxes and duty at the prevailing rates.
12. The employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
13. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
14. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between of Controller of Administration and Junior Engineer, (both inclusive).

He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE: A person shall be deemed to be a relative of another if, and only if (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's husband, Brother (including step brother) Brother's wife, sister (including step sister) sister's husband.

15. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.

16. The tender shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed.

- a. When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
- b. When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
- c. When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.

17. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.

18. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T & P) etc., conditions affecting accommodations and movement of labour etc, required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstances.

19. Earnest Money will be forfeited if the contractor fails to commence the work as per letter of award.

20. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers, who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.

21. Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.

(a) DEFECT LIABILITY PERIOD: One year from the date of completion as certified by the Employer

(b) MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE **Rs.3.00Lakhs**
Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.

(c) SECURITY DEPOSIT: Security deposit shall be deducted from the running bills at 5% of gross value of work done and measured inclusive of Earnest Money subject to maximum of Rs 5.00 lakhs (Rupees Five lakhs only).

(d) COMPENSATION: Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement, for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

22. All materials for the work including cement & steel will be procured / arranged by the Contractor at his own cost. The department will not supply any materials, which are to be used in the work. For procurement of cement & steel by the Contractor the instructions / conditions contained in the enclosed Annexure 'A' will be applicable.

23. For all specialist jobs e.g. lights, air-conditioning, public address, fire protection, security / surveillance and building management systems, technical (covering also general conditions and commercial terms) and financial offers will be given separately in two sealed covers.

24. For composite Tender

24.1 The Engineer-in-charge of the major component will call tender for the Composite work. the cost of the document and Earnest Money will be fixed with respect to the combined estimate cost put to tender for the composite tender.

24.2 In case the main contractor is not possessing requisite experience in electrical work (Internal & External), the tenderer must associate with him, eligible agencies Possessing valid electrical license of the appropriate class with experience in similar nature of the work (proof). The proforma for associated electrical contractor may duly be filled by the associated Electrical agency. Proof for experience, valid electrical license of appropriate class, PAN No., GST No., of the associated electrical agency should be Submitted. The eligible tenderers shall quote rates for all item of major component as Well as all item of minor components of work.

24.3 After acceptance of the tender by Competent Authority, the Engineer-in-charge of major components of the work shall issue letter of award on behalf of the CSIR-CMC. After the work is awarded, the main contractor will have to enter into agreement with Engineer-In-charge of major components.

24.4 Entire work under scope of composite tender including major and all minor components shall be executed under one agreement.

24.5 Running bill for the major component shall be made by In-charge of the discipline to the main contractor. Similarly, running bill for minor components shall be made by the In-charge of the discipline of minor component.

24.6 Final bill of whole work shall be finalized by the Engineer-in-charge of major component. Engineer-In-Charge of minor components will prepare the final bill for their component of work and pass on the same to the Engineer-in-charge of major component for including the final bill for composite contract.

24.7 The tenderer should enclose necessary electrical license and experience certificate of the electrical sub-contractor having worked in Govt. Sector for engaging electrical work with duly signed consent form from the associated electrical contractor along with the quotation, failing which their quotation will not be considered.