



सी.एस.आई.आर. मद्रास कॉम्प्लेक्स

CSIR MADRAS COMPLEX

(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद)

(Council of Scientific & Industrial Research)

सी.एस.आई.आर कैंपस, तरमणी, चेन्नै-600 113

CSIR Campus, Taramani, Chennai – 600113

NOTICE INVITING e-TENDER

1. Online e- TENDERS are invited **Renovation works at room No G1 and SIC room of CECRI unit in CSIR Campus** from the Contractors who have carried out similar works for CSIR and other organizations, having experience in the above subject work, amounting to the estimated cost as given below. **The tenderers are required to attach proof of fulfilling these conditions** and also required to attach a copy of Income Tax PAN Card, latest Income tax clearance certificate, GST Registration Number and proof of previous experience (as these are mandatory) while quoting for tender.
2. Estimated cost is **Rs. 2.29 lakh (Rupees Two Lakh Twenty Nine Thousand only)**.
3. Time for carrying out the work will be **TWO MONTHS**, and the date of commencement shall be reckoned from the tenth day of issue of award letter.
4. Complete contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of **CONTROLLER OF ADMINISTRATION**, CSIR Madras Complex, Taramani, Chennai-600 113.
5. Scanned copy of tender cost: i) **Rs.500/- (Rupees Five hundred only) drawn in favour of 'CSIR MADRAS COMPLEX'** non- refundable ii) Earnest Money Deposit of **Rs.4,600/- (Rupees Four thousand and six hundred only)** Drawn in favour of **'CECRI UNIT, CHENNAI CENTER'** should be attached to the tender. Tender received without the cost of tender and EMD will be invalid. **The original demand drafts for EMD and the tender cost should be submitted to the Engineering Works and Services Section, CMC before submission date. (i.e. 17.07.2018 – 3:00 pm). A copy of all documents, submitted online, the tender should be kept (as hard copy) in own custody for reference.**
6. The tenderer is to indicate the name and telephone number of issuing agency of the completion certificate to enable General Technical Evaluation Committee to verify the documents if necessary. Tenderers or their Authorized Representatives shall be required to be present on the date and time of opening tenders along with all original credentials / certificates and one set of copies of all credentials/certificates in support of their eligibility, failing which, their offers shall be rejected.
7. **Original tender cost and EMD in the form of demand draft or pay order of a scheduled bank and drawn in favour of "CECRI UNIT, CHENNAI CENTER" Payable at Chennai, as**

prescribed in the tender documents should reach through a person or by post to Engineering Works and Services Section, CSIR-CMC, CSIR Campus, Taramani, Chennai-600 113, before the date and time fixed for submitting the tender failing which their offer shall be rejected, and CSIR-CMC will not be responsible for postal delay in any manner.

8. In case of incomplete/doubtful credentials, offer shall be straightway rejected and price bid of the same shall not be opened / evaluated. It may be noted that even after opening of price bid, if the credentials submitted found to be false/forged, the offer submitted shall be rejected outright. No further clarification will be sought from the tenderers.

9. LIST OF DOCUMENTS/CREDENTIALS (.pdf format only) SCANNED AND ULOADED IN e- TENDERING.

- I. Cost of tender and EMD is in approved mode as per E-tender documents.**
- II. Certificate of work experience / performance certificate: List of similar Works completed in last five years including a) agency from whom Executed, b) execution value of work and c) stipulated and actual time of Completion.**
- III. Certificate of Registration GSTIN as applicable.**
- IV. PAN registration/Income Tax return.**

10. The employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

11. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.

12. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between of Administrative Officer and Junior Engineer, (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who relatives are as mentioned above.

NOTE: A person shall be deemed to be a relative of another if, and only if (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's husband, Brother (including step brother) Brother's wife, sister (including step sister) sister's husband.

13. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.

14. The tender shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed.

- a. When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
- b. When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
- c. When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.

15. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality.

16. Earnest Money will be forfeited if the contractor fails to commence the work as per letter of award.

17. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers, who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.